ARSC EXECUTIVE COMMITTEE  
MEETING MINUTES  
DoubleTree Hotel, Pittsburgh, PA  
Wednesday, May 17, 2023, 4:00pm – 5:00pm EDT

Present: Tim Brooks (President), Rebecca Chandler via Zoom (Immediate Past-President), Yuri Shimoda (Second Vice-President / Program Chair), Nathan Georgitis (Executive Director), Steve Ramm (Treasurer), Jacqueline Legere (Secretary), Dan Hockstein (Member-at-Large), Bob Kosovsky (Member-at-Large), Roberta Freund-Schwartz (Awards Committee Chair)

1. **Call to Order.** Tim determines quorum is present. Meeting called to order at 4:24pm.

2. **State of the Association**
   
   A. President's Report (Brooks)
   
   - Refer to minutes of the Board of Directors Meeting, May 17, 2023.

   B. Executive Director's Report (Georgitis)
   
   - Refer to minutes of the Board of Directors Meeting, May 17, 2023.

   C. Treasurer's Report (Ramm)
   
   - Refer to minutes of the Board of Directors Meeting, May 17, 2023.

3. **New Business**
   
   - No new business.

4. **Executive Committee/Board: Question & Answer Session**
   
   - Roberta notes that we talk about ARSC being Professionals and Collectors. However, ARSC needs to think broader in terms of what the membership can
There is a large untapped audience that ARSC is not reaching of people who study sound recordings. They could be reached by ads in journals (Journal of Sound Studies, Ethnomusicology, Society for American Music). Promote ARSC as a way to make connections with folks in all areas and genres of recorded sound. ARSC is intimate and an organization in which they’ll be heard.

- Roberta shares her story of finding ARSC through the 2004 joint conference with the Society for American Music. ARSC had accepted her paper and its members were very welcoming, so she became a member.
- Roberta notes that not all conferences are as personal as ARSC’s are. The personal touch is important.
- Tim notes that ARSC did establish liaisons with other organizations, oversight falls under the Outreach Committee. Discussion of the current liaisons, how this system is working and possible avenues for improvement.
  - Bob suggests having a liaison to the Rare Books and Manuscripts section of the American Library Association. Their main focus is on paper materials but many organizations have at least a small recorded sound collection that could benefit from ARSC’s expertise.
  - Tim notes that not all organizations have the extensive knowledge-base of recorded sound that ARSC does and that is a way we can contribute to them.
  - Nathan notes that new ARSC members are asked what other organizations they belong to and it’s listed in their profile. Profiles are updated as changes are communicated by members.

- Roberta comments that publishers always mention the ARSC Awards on their website for the winners/honorable mentions. This is great publicity. Authors often give interviews to the media about their books and ARSC could boost those. Or even make videos of our own author interviews to post, interviews with Archeophone Records about new releases, etc.
  - Dan encourages creation of short form content. This will reach a different audience than the conference recordings.
  - The Board thanks Roberta for her wonderful management of the Awards Committee.
  - Roberta will reach out to this year’s award winners about doing a short 2-minute presentation for social media.

- Roberta asks about the status of the ‘Policy on Conduct’ and ‘Procedure for Responding to Conduct Incidents’. Tim notes that the documents have been in revision and are getting close to finalization.

- Roberta provides an update on plans for the Awards Banquet presentation on Saturday. She has received ten acknowledgements so far and more are expected before the banquet. Three winners are attending the conference. Discussion of the order of events for the banquet.

31. **Adjournment**  Nathan makes a motion to adjourn the meeting. Tim seconds. Motion carries. Meeting adjourned at 4:51pm.