September 19th, 2022, 5-8PM
Barre Extension Office

Attendance
- **Attendees:** Ali, Ashley, Emily, Nicole, Kerri, Morgan, Simon, Meg
- **Virtual:** Harmony, Lauren T
- **Not Attending:** Kestrel, Lauren C

Meeting Goals: Discuss capacity, identify achievable goals, integrate new board members, leave with next steps, knowing how to be involved and what is needed from each board member (sept-June)

Powerpoint: VEEN Board Retreat - Fall 2022

Agenda
- Welcome & Housekeeping (share about space, bathrooms etc) (Ashley)
- Introductions & Icebreaker (Emily)
- Board Overview and runthrough (Kerri)
- Budget Update (Lauren)
- Capacity Check In (Ashley)
  - Check in on what folks have capacity for and have interest in doing for VEEN (e.g., webinars, events, blog posts)
  - time/interest
  - Fall gathering?
  - Tighten up the mission
    - Shift from professional development to more landscape analysis or clearinghouse of opportunities/resources
    - Review a timeline:
      - Examples of amplification of work
    - Membership drive
      - Again, what are we offering members? Access to online resources? Share some examples: CCEC
- BREAK
- Review committees (Emily)
- Membership review (Ashley)
- Website Training - 30 minutes (Ashley)
  - Blog Posts, Jobs, Events
  - Step by step guide / how tos:
    - [https://docs.google.com/document/d/1RDPfjFAMZ4ngRAaQO_r-bqSsiSZavAtlsWlHAsazcCU/edit?usp=sharing](https://docs.google.com/document/d/1RDPfjFAMZ4ngRAaQO_r-bqSsiSZavAtlsWlHAsazcCU/edit?usp=sharing)
- Committee Breakout (Emily)
- Board meeting schedule (Emily)
- Announcements and wrap up (Kerri)
  - NAAEE conf anyone attending? Scholarship