I. Call to Order
   Motion to accept meeting agenda.
   Moved by: Suzanne Cunningham
   Second by: Anne Schoeffler
   Action: Accepted

II. Roll Call

<table>
<thead>
<tr>
<th>Board Member</th>
<th>Present</th>
<th>Board Member</th>
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<th>Board Member</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Loris (Lori) Chen</td>
<td>X</td>
<td>David Amidon</td>
<td>X</td>
<td>Michelle Laborn</td>
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<tr>
<td>Alison Seymour</td>
<td>X</td>
<td>Kathy Biernat</td>
<td></td>
<td>Mary Lou Lipscomb</td>
<td>X</td>
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<tr>
<td>Anne Farley Schoeffler</td>
<td>X</td>
<td>David Curry</td>
<td>X</td>
<td>Corinne (Cori) Nelson</td>
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<tr>
<td>Suzanne Cunningham</td>
<td>X</td>
<td>Sharyon Holness</td>
<td>X</td>
<td>Vicky Burn Shea</td>
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<td>Jodie Harnden</td>
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<td>Carrie Jones</td>
<td>X</td>
<td>Kristin Slota</td>
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<td>Peter Kelly</td>
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<td>Elizabeth Weismann</td>
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<td>Kathy Brooks (NSTA)</td>
<td>X</td>
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</tbody>
</table>

III. Review/Approval of Minutes from December 03, 2023, meeting.
   Moved by: Kathy Brooks with the correction in the roll call (Suzanne Cunningham to be listed as secretary).
   Seconded by: Anne Schoeffler
   Action: Accepted

IV. Old Business

A. Appointment to Fill Board of Directors Vacancy
   The appointment of Michelle Laborn to fill the Board of Directors vacancy with a term ending April 2024 was affirmed by email vote. No further action is required. Please welcome Michelle to the NMLSTA Board of Directors.
   There had been three applicants for the position, but after Lori replied to the applicants, two declined.

B. Bylaws (Anne)
   Mary Lou is preparing a side-by-side comparison of the old Bylaws with the proposed Revised Bylaws. The comparison will be distributed to the Board members for comment for a period, and action is expected at the February meeting.
   The bylaws will be approved by the board, but the board wants membership included in this process. Therefore, four weeks will be allowed for membership to review and comment on the changes the committee made to the bylaws. The bylaws must be presented to the membership for review prior to the board’s vote for approval.

C. Awards (Anne)
To date, one application for the Hurd award has been received. The closing date for applications is January 15. If no more applications are received by January 15 Anne will extend the deadline and notify the board. David Amidon, Suzanne Cunningham, Sharyon Holness, Mary Lou Lipscomb, and Kristin Slota will review the Hurd Award applications.

V. Standing Committee Reports (alphabetical order)

A AOA (Kristin): The meeting in early December was mainly a discussion about the bylaws. There will be an AOA meeting later this month.

B Awards (Anne): Spring Teacher Awards will open March 17 and close April 29. Alison will share the letter and application information she has with Anne.

C Conferences & Webinars (May Lou): Program Coordinator Report January 7, 2024

Webinars:
Advertising for the January 18 webinar: Benjamin Wong Blonder (Ben) and Rebecca Lipson “Effective Scientific Questioning and Inquiry Through an Identity- and Place-based Lens” is on the website, and the email is ready to send January 7, 2024. I’ll be sending to the February and April presenters the information I need to develop their advertising sometime this week.

Meet Me in the Middle Share-a-Thon and other NMLSTA Presentations in Denver:

Share-a-Thon:
Denver Share-a-Thon presenter information is slowly coming in. I sent out the information on how to submit to NSTA to 28 people who expressed an interest in participating in the SaT by submitting a short Google form.

I asked each to forward their submission acceptance from NSTA to me. So far, I’ve received 9. I will be sending reminders out this coming week. We have until February 15 to submit SaT proposals, but those submitted by Jan. 15 have a better chance of being noted in the Session Browser.

Other Presentations/Meetings:
I will be contacting those who submitted presentations for NMLSTA to find out when their presentations are taking place and start a page on the website listing all presentations by NMLSTA members as I have done in the past.

So far, I have heard nothing from NSTA about scheduling meetings or sponsored events. I will be contacting our potential sponsor at Source for Learning/MySciLife in the next week or so.
Comments: Postcards and handouts need to be printed and distributed (Wednesday evening and Thursday morning). At our February meeting an approval for the cost of printing of new pamphlets is required. Good times for the Meet & Greet at NSTA? Not on movie night (Lori), maybe Friday? Expecting local teachers at the Saturday poster session (Anne). In Atlanta there were few attendees at Saturday presentations (Lori). So far the poster session will be held Saturday.

D Early Career Teacher Network (Kristin):

Awaiting results of survey from NSTA middle level teaching committee.

Next Meeting: January 2024 (this might be postponed due to survey extension).

E Middle Level Teaching (Kathy Brooks):

Next meeting is January 8, 2024. NSTA asked that the survey be extended so it might be shared with participants at a January meeting. The survey was extended to January 22. The list serve has revealed 43 responded to the survey and the respondents are from 29 states. Kathy will forward statistics from results received so far to Kristin for her committee meeting.

At the January 8 meeting Kathy is hoping a co-presenter will step up to assist Kathy at the Share-a-Thon in Denver.

Kathy is working with the committee to get a resource list set up and online by the end of her term (May 2024). One survey responder contacted Kathy and forwarded to her a specific resource to include on the NSTA website.

Anne noted that our current board member, Corrie Jones, is on the NSTA ballot for the Middle Level Teaching position Kathy Brooks now holds.

F State Affiliates Networking (Alison):

Loris has not completed setting up the page for affiliates. Alison has contacted the 13 states to submit their state logos for use on the website. She will email the other 37 states about working with our association. At the upcoming NSTA meetings the Colorado group will be asked, and maybe contacts could be made with board members from other states about including NMLSTA on their websites. Kristin mentioned there is a substantial membership discount ($10 instead of $20) for NSTA and affiliates if one registers via the NSTA website.

G Treasurer (Jodie)

See Treasurer’s report in the NMLSTA drive. There was a flat income in December, and there has been little membership growth. Our principle focus at the upcoming NSTA meetings should be to get new members to join NMLSTA.

H Technology and Communication (Lori/Peter)

Website maintenance is ongoing. One goal is to have a few separate meetings with a few interested board members to assist in altering/updating the web site (Lori). Maybe an email to our
members asking for assistance on this committee would serve us well. As to website maintenance, should a new committee chair be formed? (See amended bylaws coming up for review.)

VI. New Business
A. Nominating Committee (Alison): Nominations need to be finalized by the NSTA meetings in Colorado. Alison is developing a list of board members whose terms are ending and new officer positions. Emails and forms will be sent out to members.
B Formation of new committees: audit committee needs to be set up (should be completed annually, has not been done for some time); forming a committee to solicit major ($1000) sponsors for our programs should be discussed.

For the good of the order/Announcements
Suzanne will present at the INSTEM 2024 conference at Purdue University on January 11. NMLSTA postcards will be handed out.

Adjournment
Motion to adjourn the Board of Directors meeting. Next meeting February 4, 2024, 1:00 PM Eastern.
Moved by: Anne Schoefler
Second by: Alison Seymour
Action: Accepted